

A Guide to Canada Emergency Business Account (CEBA)

Overview:

Originally launched on April 9, 2020, CEBA is intended to support businesses by providing financing for their expenses that cannot be avoided or deferred as they take steps to safely navigate a period of shutdown, thereby helping to position businesses for successful relaunch when the economy reopens.

This \$55 billion program provides interest-free loans of up to \$40,000 to small businesses and not-for-profits.

Repaying the balance of the loan on or before December 31, 2022 will result in loan forgiveness of 25 percent (up to \$10,000).

As of June 26, 2020, businesses eligible for CEBA now include owner-operated small businesses that do not have a payroll, sole proprietors receiving business income directly, as well as family-owned corporations remunerating in the form of dividends rather than payroll. This means that more small businesses can access it.

Applicants with \$20,000 or less in payroll in 2019 will have to demonstrate having Eligible Non-Deferrable Expenses between Cdn.\$40,000 and Cdn.\$1,500,000 in 2020. Expenses are considered “Eligible Non-Deferrable Expenses” if they were already incurred in January and/or February 2020, or are due to a legal or contractual obligation as at March 1 and cannot be avoided or deferred beyond 2020 even during a period of shut down and depressed revenues as a result of COVID. CEBA is not intended to provide income support, or support for variable operating expenses to businesses.

CEBA applicants agree that the government may conduct audits to confirm the nature of the expenses applicants use to establish their eligibility for CEBA, and acknowledge that inaccuracies may lead to legal consequences.

The expanded CEBA is being made available gradually by more than 230 financial institutions across the country, starting with the larger banks. Other participating financial institutions will start offering the program over the coming weeks.

All applications are administered through your financial institution.

Eligibility:

- The Borrower is a Canadian operating business in operation as of March 1, 2020.
- The Borrower has a federal tax registration.
- The Borrower's total employment income paid in the 2019 calendar year was between Cdn.\$20,000 and Cdn.\$1,500,000. For applicants with Cdn.\$20,000 or less in total employment income paid in the 2019 calendar year:
 - The Borrower has a Canada Revenue Agency business number and has filed a 2018 or 2019 tax return.
 - The Borrower has eligible non-deferrable expenses between Cdn.\$40,000 and Cdn.\$1,500,000. Eligible non-deferrable expenses could include costs such as rent, property taxes, utilities, and insurance. Expenses will be subject to verification and audit by the Government of Canada.
- The Borrower has an active business chequing/operating account with the Lender, which is its primary financial institution. This account was opened on or prior to March 1, 2020 and was not in arrears on existing borrowing facilities, if applicable, with the Lender by 90 days or more as at March 1, 2020.
- The Borrower has not previously used the Program and will not apply for support under the Program at any other financial institution.
- The Borrower acknowledges its intention to continue to operate its business or to resume operations.
- The Borrower agrees to participate in post-funding surveys conducted by the Government of Canada or any of its agents.

Eligible non-deferrable expense categories:

The Eligible Non-Deferrable Expense categories are the following:

- Wages and other employment expenses to independent (arm's length) third parties;
- Rent or lease payments for real estate used for business purposes;
- Rent or lease payments for capital equipment used for business purposes;
- Payments incurred for insurance related costs;
- Payments incurred for property taxes;
- Payments incurred for business purposes for telephone and utilities in the form of gas, oil, electricity, water and internet;
- Payments for regularly scheduled debt service;
- Payments incurred under agreements with independent contractors and fees required in order to maintain licenses, authorizations or permissions necessary to conduct business by the Borrower;
- Payments incurred for materials consumed to produce a product ordinarily offered for sale by the Borrower.

How to Apply?

Small businesses and not-for-profits should contact their financial institution to apply for these loans.

There are currently 233 financial institutions participating in the CEBA program.

All 233 financial institutions are accepting applications based on the original eligibility criteria (Payroll Stream). The financial institutions in bold are also accepting applications under the expanded eligibility criteria (Non-Deferrable Expenses Stream). Additional participating financial institutions will start offering the expanded program over the coming weeks.

Partnering financial institutions:

1. 1st Choice Savings and Credit Union
2. ABCU Credit Union Ltd.
3. Acadian Credit Union
4. Accent Credit Union

5. Access Credit Union
6. Advance Savings Credit Union Limited
7. Affinity Credit Union
8. Aldergrove Credit Union
9. Alterna Savings and Credit Union Limited
10. Assiniboine Credit Union Limited
11. ATB
12. Pathwise Credit Union (formerly AWCCU Financial)
13. Bank of Montreal
14. Bank of Nova Scotia (The)
15. Bay Credit Union Ltd.
16. Bayview Credit Union Limited
17. Beaubear Credit Union Ltd.
18. Belgian-Alliance Credit Union
19. Bengough Credit Union
20. Biggar and District Credit Union
21. Blackville Credit Union Ltd.
22. BlueShore Financial Credit Union
23. Bow Valley Credit Union
24. Bruno Savings and Credit Union Limited
25. Buduchnist Credit Union
26. Bulkley Valley Credit Union
27. Caisse Populaire acadienne ltée (UNI Financial Cooperation)
28. Caisse Populaire Alliance
29. Caisse populaire de Clare Ltée
30. Caisse Populaire Financial Group
31. Cambrian Credit Union
32. Canadian Imperial Bank of Commerce
33. Canadian Western Bank
34. Cape Breton Credit Union
35. Carpathia Credit Union
36. Casera Credit Union
37. CCEC Credit Union
38. Christian Credit Union Limited
39. Churchbridge Credit Union
40. Citizens Credit Union Ltd.
41. Coast Capital Savings Federal Credit Union
42. Coastal Community Credit Union
43. Coastal Financial Credit Union

44. Columbia Valley Credit Union
45. Community Credit Union Ltd.
46. Community Credit Union of Cumberland Colchester Ltd.
47. Community Savings Credit Union
48. Compass Credit Union Limited
49. Comtech Fire Credit Union
50. Concentra Bank
51. Conexus Credit Union
52. Connect First Credit Union Ltd
53. Consolidated Credit Union Ltd.
54. Copperfin Credit Union
55. Cornerstone Credit Union Financial Group Limited
56. Credit Union Atlantic
57. Creston and District Credit Union
58. Crossroads Credit Union
59. Crosstown Civic Credit Union Limited
60. CS Alterna Bank
61. Cypress Credit Union Limited
62. Delisle Credit Union Limited
63. Desjardins
64. Diamond North Credit Union
65. Dodslan and District Credit Union Limited
66. Dominion Credit Union Ltd.
67. DUCA Financial Services Credit Union Limited
68. Dundalk District Credit Union Limited
69. Eagle River Credit Union
70. Earl Grey Credit Union Limited
71. East Coast Credit Union
72. East Kootenay Community Credit Union
73. EasternEdge Credit Union
74. Edam Credit Union Limited
75. Education Credit Union Ltd.
76. Encompass Credit Union Ltd.
77. Entegra Credit Union Limited
78. Evangeline-Central Credit Union Ltd.
79. Finnish Credit Union Limited
80. First Credit Union
81. First Nations Bank of Canada
82. First West Credit Union

83. FirstOntario Credit Union Limited
84. Flin Flon Credit Union
85. Foam Lake Savings and Credit Union Limited
86. Frontline Financial Credit Union
87. Fusion Credit Union Limited
88. G&F Financial Group
89. Ganaraska Financial Credit Union
90. Glace Bay Central
91. Grand Forks District Savings Credit Union
92. Greater Vancouver Community Credit Union
93. Habib Canadian Bank
94. Hamilton Sound Credit Union Ltd.
95. Healthcare and Municipal Employees' Credit Union Limited
96. Heritage Credit Union
97. Heritage Savings & Credit Union Inc.
98. Horizon Credit Union
99. HSBC Bank Canada
100. ICICI Bank Canada
101. IC Savings & Credit Union
102. Industrial and Commercial Bank of China
103. Innovation Credit Union
104. iNova Credit Union Ltd.
105. Integris Credit Union
106. Interior Savings Credit Union
107. Kawartha Credit Union Limited
108. KEB Hana Bank Canada
109. Kerrobert Credit Union Limited
110. Khalsa Credit Union
111. Khalsa Credit Union (Alberta) Ltd.
112. Kindred Credit Union
113. Kingston Community Credit Union
114. Kootenay Savings Credit Union
115. Korean (Toronto) Credit Union Ltd.
116. Korean Catholic Church Credit Union Ltd.
117. Ladysmith & District Credit Union
118. Lafleche Credit Union Limited
119. LaHave River Credit Union Ltd.
120. Lake View Credit Union
121. Lakeland Credit Union

122. Laurentian Bank of Canada
123. Leading Edge Credit Union Limited
124. LeRoy Credit Union Limited
125. Libro Credit Union
126. Luminus Financial Services & Credit Union Ltd.
127. Luseland Credit Union Limited
128. Macklin Credit Union Limited
129. Mainstreet Credit Union
130. Malpeque Bay Credit Union
131. Manulife Bank of Canada
132. Me-Dian Credit Union of Manitoba Ltd.
133. Member Savings Credit Union Limited
134. Meridian Credit Union Limited
135. Minnedosa Credit Union
136. Momentum Credit Union Ltd
137. Morell Credit Union Limited
138. Motor City Community Credit Union
139. Moya Financial Credit Union Ltd.
140. Mt. Lehman Credit Union
141. National Bank of Canada
142. NBTA Credit Union Limited
143. Nelson & District Credit Union
144. New Community Credit Union
145. New Ross Credit Union Ltd.
146. New Waterford Credit Union Ltd
147. Newfoundland and Labrador Credit Union Ltd
148. Niverville Credit Union
149. Northern Birch Credit Union
150. Northern Credit Union
151. Northern Savings Credit Union
152. North Peace Savings and Credit Union
153. North Sydney Credit Union Ltd.
154. North Valley Credit Union
155. Noventis Credit Union Limited
156. OMISTA Credit Union
157. Oshawa Community Credit Union Limited
158. Osoyoos Credit Union
159. Ottawa Police Credit Union Ltd.
160. PACE Savings & Credit Union Limited

161. Parama Credit Union Limited
162. Peace Hills Trust Company
163. PenFinancial Credit Union
164. Pincher Creek Credit Union Limited
165. Plainsview Credit Union
166. Prairie Centre Credit Union Limited
167. Prairie Pride Credit Union
168. Princess Credit Union Limited
169. Progressive Credit Union Limited
170. Prospera Credit Union
171. Provincial Credit Union
172. Public Service Credit Union Ltd.
173. Quinte First Credit Union
174. Radius Credit Union Limited
175. Rapport Credit Union Limited
176. Raymore Credit Union
177. Reddy Kilowatt Credit Union
178. Resurrection Credit Union Ltd.
179. Revelstoke Credit Union
180. Rockglen-Killdeer Credit Union Limited
181. Rocky Credit Union Ltd.
182. Rosenort Credit Union Limited
183. Royal Bank of Canada
184. Sandhills Credit Union Ltd.
185. Salmon Arm Savings and Credit Union
186. Saskatoon City Employees Credit Union
187. Servus Credit Union
188. Sharons Credit Union
189. Shinhan Bank Canada
190. Souris Credit Union Ltd.
191. Southwest Regional Credit Union Ltd
192. Spark The Energy Credit Union
193. Spruce Credit Union
194. St. Gregor Credit Union Limited
195. St. Joseph's Credit Union Ltd
196. St. Stanislaus-St. Casimir's Polish Parishes Credit Union Ltd.
197. Steinbach Credit Union Limited
198. Stoughton Credit Union Limited
199. Stride Credit Union

200. Sudbury Credit Union Limited
201. Summerland and District Credit Union
202. Sunova Credit Union Limited
203. Sunrise Credit Union Limited
204. Sunshine Coast Credit Union
205. Swan Valley Credit Union
206. Sydney Credit Union Limited
207. Synergy Credit Union Ltd.
208. Talka Credit Union limited
209. Tandia Financial Credit Union
210. TCU Financial Group Credit Union
211. The Credit Union Ltd.
212. Thorold Community Credit Union Limited
213. Tignish Credit Union
214. Toronto-Dominion Bank (The)
215. Turtleford Credit Union Limited
216. Ukrainian Credit Union
217. Union Bay Credit Union
218. Unity Credit Union Limited
219. V.P. Credit Union
220. Valley Credit Union Limited
221. Vancity
222. VantageOne Credit Union
223. Venture Credit Union Ltd
224. Vermilion Credit Union ltd
225. Victory Credit Union Ltd.
226. Vision Credit Union Ltd.
227. Westoba Credit Union Ltd.
228. Weyburn Credit Union Limited
229. Williams Lake and District Credit Union
230. Windsor Family Credit Union
231. Winnipeg Police Credit Union
232. Your Credit Union Limited
233. Your Neighbourhood Credit Union